

<b>Center Name:</b> Charlotte's Place Preschool		<b>Address:</b> 3100 Oak St. Las Cruces, NM 88005			<b>Phone:</b> (575)644-7178		
<b>License Number:</b> 157952	<b>Issue Date:</b> 10/23/2017	<b>Expiration Date:</b> 08/4/2018	<b>Type:</b> 2 Star + Child Care Center		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2: 36	Under Age 2: 28	Night Care: 0	Playground: 45	Over 2: 21	Under 2: 26		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:00 AM	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed
Closing Times:	05:00 PM	05:00 PM	05:00 PM	05:00 PM	05:00 PM		
<b># of Classrooms:</b> 7	<b>Purpose:</b> Follow-up		<b>Date:</b> 02/20/2018		<b>Time:</b> 02:00 PM		
<b>Comments</b>							
<p>Survey is a follow up to Incident Investigation.            Facility incorporated procedures for secondary staff members in classrooms when primary staff member is not available.</p> <p>Areas marked as "N/A" is not applicable to this survey.</p>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	N/A
8.16.2.11 B RENEWAL OF LICENSE	N/A
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	N/A
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	N/A
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	N/A
8.16.2.18 D COMPLAINTS	N/A
8.16.2.21 A LICENSING REQUIREMENTS	N/A
8.16.2.21 B CAPACITY OF CENTERS	N/A
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	N/A
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	N/A
8.16.2.22 C POLICY AND PROCEDURES	N/A
8.16.2.22 D FAMILY HANDBOOK	N/A
8.16.2.22 E CHILDREN'S RECORDS	N/A
8.16.2.22 F PERSONNEL RECORDS	N/A
8.16.2.22 G PERSONNEL HANDBOOK	N/A
Personnel & Staffing	

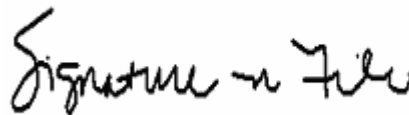
<b>Center Name:</b> Charlotte's Place Preschool	<b>License Number:</b> 157952	<b>Date:</b> 02/20/2018
<b>Personnel &amp; Staffing</b>		
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS		N/A
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING		N/A
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES		N/A
<b>Services &amp; Care of Children</b>		
8.16.2.24 A GUIDANCE		N/A
8.16.2.24 B NAPS OR REST PERIOD		N/A
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		N/A
8.16.2.24 D DIAPERING AND TOILETING		N/A
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		N/A
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		N/A
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		N/A
8.16.2.24 J OUTDOOR PLAY AREAS		N/A
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		N/A
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS		N/A
8.16.2.25 C MENUS		N/A
8.16.2.25 D KITCHENS		N/A
8.16.2.25 E MEAL TIMES		N/A
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE		N/A
8.16.2.26 B FIRST AID REQUIREMENTS		N/A
8.16.2.26 C MEDICATION		N/A
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		N/A
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		N/A
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 A HOUSEKEEPING		N/A
8.16.2.29 B PEST CONTROL		N/A
8.16.2.29 C MECHANICAL SYSTEMS		N/A
8.16.2.29 D WATER AND WASTE		N/A
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		N/A
8.16.2.29 F EXITS AND WINDOWS		N/A

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<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 G TOILET AND BATHING FACILITIES		N/A
8.16.2.29 H SAFETY COMPLIANCE		N/A
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		N/A
8.16.2.29 J PETS		N/A

**Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.**



02/20/2018



02/20/2018

Surveyor: Sandra Connolly	Date	Facility Rep: Melanie Waller	Date
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